

**AAWCC Oregon  
Board Meeting Minutes  
Portland Community College  
October 8, 2010**

Board Members in attendance: Karin Magnuson, Sue Caldera, Victoria Flagg, Dawn McNannay, Karen Sorenson, Kate Chester, Becky Washington, Holly Nelson, Carol Schaafsma, Cherie Maas-Anderson. Guest: Barb Horn from Linn Benton Community College.

**MINUTES**

Dawn moved to approve the minutes from the July 23, 2010 meeting. Cherie seconded.

**Motion passed unanimously**

**BUDGET REPORT**

Cherie reported that there is no change in the budget since the July meeting. OILD brought in \$1,724 and summer conference profited \$2,700. Speaker and meal expenses for the summer conference were higher this year.

Sue will meet with Karin and Cherie this fall for budget training.

**RACE FOR THE CURE**

Victoria updated the board on the Race for the Cure. There were approximately 20 participants, who appeared on the front page of the Oregonian!

The board agreed that the Oregon chapter should encourage AAWCC presence and participation in local Race for the Cure events. This could be an item for discussion at the campus contacts breakfast, and an e-mail will go out to the members about the Portland event and encourage chapters to participate in their local events and send pictures.

**FALL CONFERENCE**

Holly and Cherie had met prior the morning of the meeting to make plans for the conference.

Keynote Speakers

Jennifer Powers (Thursday morning) – Holly will introduce  
One of her conditions is to give a book to every participant. The board discussed alternatives. Jennifer will bring 150 books, and we will pay for the ones that get taken since not everyone will want a book. Participants will exchange coupons for the book. Holly will ask Jennifer if she will presign the book. The blurb on Jennifer Powers should include that attendants will receive a copy of her book.

Cynthia Bioteau (Friday morning) – Dawn DeWolf will introduce

President's Panel (Thursday after lunch) – Julie will moderate  
Includes Cheryl Roberts, Joanne Truesdell, Linda Gerber, and possibly Mary Spilde  
Moderator options – Julie Huckestein, Dawn DeWolf, Kristen Jones. This could be a  
time to showcase and up and coming woman in community college leadership. We  
need 3 set questions and will also take questions from the audience or solicit questions  
in advance through the blog, facebook, and website. "What question would you ask a  
community college president?" November 1 is the due date. Karen, Becky, and Kate  
will work on it and get those to Holly. Holly will work with whoever agrees to moderate  
for the three questions for the panelists. The board will ask Mary Kramer to put together  
gifts for the presenters.

#### Friday Afternoon Entertainment

WYMPROV is booked for Friday afternoon. They will need a warm up room; they can  
use one of the breakout rooms.

#### Breakout Sessions

Barb gave an update on the breakout sessions. Sixteen are confirmed; they include:

Adapt to the Changing Financial Environment  
Changing Faces of Community Colleges  
Intercultural and Gender Communications  
Workforce Panel – the Future of Work  
How to be Genuine  
Overcoming Adversity  
Effective Communications  
Making Meetings Matter  
Google Applications  
Using Free Online Tools  
Peak Performance, Staying Healthy in a Busy World  
Energize and Thrive  
Zumba Fitness  
Career Pathways

Sessions will fall into three tracks:

Professional Enrichment  
Technology  
Personal Enrichment

We have more than enough, and Barb will work with her committee to notify presenters.  
Once we know for sure, we will post the names of the sessions on the website. If  
necessary, we will ask the Zumba presenter to do a workout on Friday morning.

#### OILD/NILD Reception

Karin's quintet, Winds of the Woods, will play. Becky will bring some of the posters.

### Thursday Evening Social

Becky is organizing a Washington Square Scavenger Hunt. The pickup sheet will be at the registration desk. There will be a signup sheet for those who want to be part of a group. We will need to do an announcement during the conference.

### Silent Auction

An announcement out for items needs to go out. Rita Blasedell from Linn Benton Community College is coordinating.

### Miscellaneous

Thirty people are registered at this time; we need to advertise the conference at local chapters. Holly will get information to Karen for the website.

Board members chose a program cover – designed by PCC graphic design students – and Cherie will talk to the winner about slight changes.

Linda Reisser and others are working on a skit for Thursday morning.

Karin will send a letter to the presidents inviting them to the lunch on Thursday and asking them to bring or send a gift basket.

We need to be sure that the information on breakfast is clear in the program.

We want to be sure and do a “commercial” for website and blog at some point during the conference. Some images could be worked up for the scrolling photos during the conference, and a handout for the packet will be included.

Cherie will get information out on the Excellence awards and Carolyn DesJardins award.

Donna encouraged everyone to go through the fall matrix for tasks, assignments, and due dates.

### **Open Board Positions**

Suggestions for open board positions included:

Conference registration – Victoria Flagg is running again

Fall conference – Barb Horn is running

Finance – Sue Caldera is running

Summer Conference – Lynn Melow is running

Secretary – Carla Bee is running

Karin is meeting with Cindy Harboldt and will ask her about doing the program breakouts.

Cherie will put out something to the members about open positions asking if anyone is interested in running.

**Webmaster Position Update**

Karen is checking with people to see who is interested in taking over this position. The webmaster is an ex officio member and is not required to come to the meetings. Karen has been very generous with her time in coming to the meetings. It's a great professional development opportunity. Karen encouraged board members to think of someone who would be a good candidate.

**Bylaws Amendment**

Bylaws still list a 12 month member term, but we are now giving lifetime memberships. Bylaws need to be reconciled with actual practice.

**Board Planning Retreat Committee**

Karin asked for volunteers for a planning committee for the board retreat to be held at the end of January 2011. Karin, Becky, Dawn and Kate will make up the committee. Karin will do a Doodle meeting request.

Meeting adjourned at 2:30 p.m.