

AAWCC Board Meeting
July 18, 2012
Oregon Garden

Board members present included Melissa Aaberg, Michele Cruse, Barb Horn, Lynn Irvin, Janet Kopet, Carol McKiel, Cherie Maas-Anderson, Jenni Newby, Jan Woodcock, and Donna Zmolek.

Lynn moved to approve the minutes of the June 26, 2012, board meeting. Julie seconded.

Motion passed unanimously.

Financial Report

Cherie gave the financial report. OILD revenues were deposited after June 30 and will show on the next report, as will the summer conference receipts.

Three \$75 scholarships were given for the Summer Conference. An additional line of \$550 was added to the budget for the national AAWCC membership fee.

Balance of accounts:

Checking	\$ 3,315.05
Money Market	\$12,275.20
CD	\$20,461.38

Karin moved to approve the budget. Michele seconded.

Motion passed unanimously.

Update on Bylaws

Karin explained that changes need to be approved by the board in order to give members 30 days before voting. She will send them out to the board to be approved at the September 14 meeting.

Update on Vision Statement

Jenni had done some brainstorming, and the board brainstormed some more during the meeting, on a new vision statement, which may help clarify the purpose of the organization for our members. Jenni will wordsmith and send out a couple of different ideas to establish a vision for the organization. She will work with Janet and Michele, who has taught this subject in the past.

Summer Conference

Lynn updated the board on the details of the summer conference. There was some concern about the attendee list, which includes 142 attendees, but there may be others that are registered that have not shown up on the list.

There needs to be some kind of confirmation sent out to participants in the future. The board discussed how to send an automated confirmation or streamline the process. A subcommittee of Melissa, Michele, and Barb was formed to explore options.

There may be some need for filling out one of sessions with presentations – Solving Office Dilemmas, One App at a Time. Jan will bring apps that she has collected to hand out.

Jan, Lynn, Karin, and Julie will get together to talk about their closing session.

A discussion was held regarding changing the formats of the summer and fall conferences – a two day conference in the summer, and one day in the fall.

Website Exploration and Review

It was suggested that members can help review the website for improvement.

Activities and Alternatives to Race for the Cure

The board discussed possible alternatives to AAWCC participation in Race for the Cure. Melissa suggested “Girls on the Run,” which is a transformational learning program for girls 8 to 13. Julie suggested the “She is Me” program, which supports teens and young women. Other ideas included food baskets, Dress for Success, a book drive, establishing a scholarship.

The board discussed working with local chapters for fundraising events and community programs and supporting those events with a contribution. The state chapter could then showcase all of those events.

It is important that whatever event or program is adopted is one that supports our mission and our students and is simple enough to manage.

Karin will work on the wording for the bylaws.

Campus Reports – Support and Development

The community service event could be a piece of the AAWCC Oregon’s support of local chapters, and the state would work with a different chapter each year. Julie will connect face to face with campus contacts or someone from each college here at the summer conference and fall conference.

Fall Conference

There have been customer service issues at Embassy Suites, and the board is looking at the possibility of moving to The Monarch in Oregon City. Cherie, Janet, and Barb will make that decision soon and establish a contract with the Monarch if necessary.

Keynote speakers for fall conference are scheduled as follows:

Thursday morning - Lorri Sulpizio, CEO of Lotus Leadership

Thursday afternoon - Gail Schwartz from AACC

Friday morning - Debbie Wooten

Carol will include keynote speakers on the next "Save the Date" that goes out to members.

Melissa will change password on quiet space and add a link from the home page

The Thursday night "entertainment" event will be discussed at the September 14 meeting.

Jan informed the board that several ideas for breakout sessions and even possible keynote speakers came from OILD, and efforts should be made to contact those participants for sessions at this fall conference.

The board updated the Fall Conference Planning Matrix. Michele will e-mail the board with an updated document.

Local chapter updates will be solicited to put on the web.

A "tech" table could be added to the silent auction.

The next meeting will be held in the Portland area on September 14.