

Notes:

Present: Karin Magnuson, Cherie Maas-Anderson, Barb Horn, Becky Washington, Victoria Flagg, Dawn McNannay, Kate Chester, Carla Bee, Lynn Melow

Absent: Carol Schaafsma

Becky reminded us to prepare position information to upload to the quiet space on the website. We can send information to Karen Sorensen so she can post the documents to the website. This information can include timelines and common duties related to your board position, notes based on current or recent events or projects, etc... Please date all of your documents. Post any information you think will be helpful for a new person.

We are in the process of creating board position descriptions that will start with what is stated about the positions in the bylaws and can be fleshed out from there.

**Minutes** from June 21st approved.

**Financial Report:** The financial report was approved as presented.

**Budget for 2011-12:**

The scholarship form is being changed to limit the scholarship contribution that can go to pay for lodging. We will encourage people to share rooms, which should be OK given that the rooms are suite-style and more accommodating to multiple room-mates. Cherie will make the changes on the scholarship form and send it to Karen to post it to the web. Karin will offer the second bedroom in the president's suite to a scholarship person or two.

**Summer Conference Update:** Lynn will need help with registration table in the morning. We can be in the room at 7:30. We will also help her set up the space after the board meeting so it will be ready to go in the morning. 95 people are registered. Our morning presenter will join us for dinner on Wednesday night. Kate announced that a reporter from the Appeal-Tribune may cover the conference to write a story.

Dawn reported we have 35 new members

Lynn got a packet from Valley River in Eugene and spent the night there recently. She reports that it is a very nice place and would be a good option for summer conference in the future.

**Fall Conference:** Karin passed out a somewhat updated planning matrix and asked that we look it over for changes that still need to be made to it. She will update it and send it out. Use it as a guide to see what tasks you have and when they should be completed. The dates are November 17 & 18<sup>th</sup> at the Embassy Suites, Tigard Oregon.

AAWCC Fall Conference flyers will be sent to all 17 colleges, for their upcoming Fall In-Service.

**Call for Proposals:**

Conference workshops tend to fall into tracks. They will be provided in PDF this year.

- Technology
- Professional Skills Development
- Personal Enrichment

Cherie and Barb will look at the proposals as they come in to see if any of them should be repeated.

Learning Express Library could be a good breakout session.

Keynoter Options: Barb met with Shelley Moon, keynote speaker and actress. She would be a good presenter for our opening keynote but can also fill in for other slots depending on our other speaker options. Her fee for a keynote and two follow up presentations (breakouts) is \$3000 although this may be somewhat negotiable. Barb will check with her about the cost of one keynote and one workshop for either Thursday with a breakout on Thursday morning or Friday.

As a point of budget reference, WIMPROV was \$900 and Jennifer Powers was \$2600 last year.

James Redden, LBCC Choir, is very interested in doing our end of conference program. The budget for this is yet to be determined and will be based somewhat on the cost of other keynoters.

Washington Co. Visitor's Bureau: If a special gift bag is available again this year, we will give it out at the evening leader's reception. If there are extras they can be available later. Barb will follow up on this for us.

Still need a Friday Keynote Speaker.

Change OILD Reception to "*AAWCC Social brought to you from OILD*"

Screens will be provided, but presenters need to provide infocus and own computers.

**Auction discussions:** Barb will ask hotel for one night free as an auction item

It was recommended that items be paid for immediately.

**Board recruitment:** Becky is interested in continuing as Member at Large - special projects

Carla feels she should resign due to the major changes in her job and job responsibilities. It will be harder for her to get away to meetings and travel funds are extremely tight. If she does feel she needs to resign. Title will change to VP of Records.

Kate is most likely not able to run again

Dawn will not be running for VP of Membership

Victoria is interested in changing positions.

Jan will be filing in while Cheri is on leave for a year.

Dawn reported there are 35 new members.

Question: Can Summer Conference be moved to Friday, might attract more faculty? There was discussion about changing locations; however, most evaluations have rated Oregon Gardens quite high. Perhaps moving back to the coast again?

**Race for the Cure:** Victoria will get information out.

**OILD 2011:** Very successful, evaluations were very favorable. 'It's just such an extraordinary setting'

**Next Board Meeting:** October 7, 2011 9:00 am – 3:00 pm. Carla will reserve the Boardroom and make meal arrangements.