



## AAWCC Board Meetings Tigard, OR



### November 15 and 17, 2017

**Attendance:** Sydney Frost (VP-Membership), Lynn Irvin (President), Julie Kopet (Past President), Donna Lewelling (VP-Fall Conference), Cherie Maas-Anderson (VP-Finance), Lynn Nakamura (VP-Special Projects), Deb Nicholls (VP-Records), Teri Olsen (VP-Summer Conference), Lydia Rediske (VP-Web Development), Heather White (VP-Registrar), Jan Woodcock (VP-OILD) and Donna Zmolek (VP-Communications)

#### November 15, 2017

**Fall Conference** – The following were discussed:

- Programs – Copies of the program were distributed at the meeting.
- Finances – Donna L announced that we might lose money this year. Need to discuss changing venue or seeking out sponsorships from banks, real estate investors, financial planners, Intel, Nike, wineries, etc.
- AV Needs and Session Changes
- Gift Bags for keynotes; candy for entertainers
- Volunteers – Letters need to be sent to scholarship winners to solicit their assistance.
- Registration Table – Sydney and Heather
- Name Tags – Lynn

**Campus Contacts** – Discussion occurred on the need to check-in with them periodically, possibly via conference call. In addition, whether more than one contact was needed at each campus.

**Future Speakers** – Discussion on potential future speakers occurred (Detroit person and Judge Adrienne Nelson).

**Summer Conference** – July 19, 2018 @ Salishan

**Fall Conference 2018** – November 28-30, 2018 @ Embassy Suites

Discussion occurred on changing the format/timing (i.e., Sunday/Monday/Tuesday or Wednesday/Thursday/Friday), not having entertainment on Friday, moving Friday's lunch to a Thursday dinner where the annual business meeting and campus updates could take place, and then concluding at 11:45 a.m. on Friday.

Members to be surveyed on the different options:

- Wednesday noon through Thursday 5:00 p.m., with Wednesday dinner with Thursday breakfast and lunch
- Wednesday 4:30 p.m. through Friday noon, with Thursday dinner

## **November 17, 2017**

Following the conclusion of the Fall Conference, the Board debriefed the conference.

**Entertainment** – People tend to stay when they are students; others they leave.

**Evaluations** – Received good feedback.

**Speakers** – It was not worth the \$3,000 for speakers; maybe suggest non-gender related jokes.

**Fall Conference** – Dates discussed on Wednesday are not available. New dates are November 7-9, 2018

- Subcommittee discussion occurred to lessen the load on any given person.
  - Mentor subcommittee
  - OILD subcommittee
  - Workshops subcommittee
  - Speakers subcommittee
- Sponsorships

**Annual Business Meeting** – The Board held its annual business meeting at Fall Conference during which the state chapter's finances and election results were announced:

- Checking           \$23,799.90
- Savings           \$ 8,294.79
- CD                 \$10,540.06
- TOTAL             \$42,634.75

- Deb Nicholls, President-Elect
- Cherie Maas-Anderson, VP Finance
- Donna Zmolek, VP Communications
- Sydney Frost, VP Membership
- Heather White, VP Registration

**State Board Meeting** – At the conclusion of the Fall Conference, the Board met for a quick conference debrief and to plan upcoming events.

## **Future Board Meetings**

- February, 9, 2018 @ Chemeketa; 10 am – 3 pm
- July @ Summer Conference, July 18, 2018, TBD
- November 7, 2018, TBD